



## Privacy Policy

**Swytch Web3 Technologies Pvt. Ltd.** respects and realizes the importance of protecting your privacy, and is committed to protecting your privacy rights to the fullest possible extent. Personal Data processing shall always be in line with the General Data Protection Regulation (GDPR), and in accordance with the country-specific legislation applicable to Swytch Web3 Technologies Pvt. Ltd. The following privacy policy explains the different ways in which Swytch Web3 Technologies Pvt. Ltd. collects, uses and shares personal information. Please take the time to read the policy carefully.

### Who are we and how can you get in touch?

We are Swytch Web3 Technologies Pvt. Ltd, 907/908, 9th Floor, Topiwala Centre, Jawahar Nagar, Goregaon West, Mumbai, Maharashtra 400062.

Our website is <https://www.swytch.studio/>

If you have any questions about this Privacy Policy, please contact us at [privacy@swytch.studio](mailto:privacy@swytch.studio) or by phone +91 9930340509

### How do we collect and use your Personal Data?

We process personal data to enable us to provide Web Design and development, to promote our services, to maintain our own accounts and records and to support and manage our employees.

We collect data from the following sources:

The Data Subject directly (e.g. from information entered into website forms or sent through email);

The Data Subject indirectly (e.g. information collected when you browse our site such as IP address and Operating System).

The data we collect includes:

Identity data – your name

Contact data – billing address, email address or phone numbers;

Financial data – bank account and payment card details;

Transaction data – details about payments to and from you and other details of services you have purchased from us;

Marketing and communications data – your preferences in receiving marketing from us, as well as your communication preferences;

Information about you project and other general information you have decided to share with us.

We do not collect any sensitive personal data about you.

We will use your information to respond to you, regarding the reason you contacted us. Swytch Web3 Technologies Pvt. Ltd. also uses information that you provide for the following purposes:

To improve user experience and to improve customer service.





## Marketing

We may use your personal information to tell you about other products and services that we offer, and products and services that our partners offer. This may take the form of emails, remarketing and ad campaigns, newsletters or any other form of marketing in the future.

We can only use your personal information to send you marketing messages if we have either your consent or a legitimate interest to do so.

You can ask us to stop sending you marketing messages at any time – you just need to contact us, or use the opt-out links on any marketing message sent to you.

## How long do we keep your personal data?

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements.

To determine the appropriate retention period for personal data, we consider the amount, nature, and sensitivity of the personal data, the potential risk of harm from unauthorized use or disclosure of your personal data, the purposes for which we process your personal data and whether we can achieve those purposes through other means, and the applicable legal requirements.

## Safety of Your Personal Information

We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorized access, alteration, disclosure or destruction of your personal information, username, password, transaction information and data stored on our Site.

## Personal Information Sharing

Swytch Web3 Technologies Pvt. Ltd. does not share or distribute any information or documents about individual users with any third party, except to comply with applicable laws or valid legal processes, or to protect the personal safety of our users or the public.

### Information tracking

By visiting <https://www.swytch.studio/>, the website may automatically collect non-personally identifiable information about you in a several ways, which includes tracking your activities through your IP address, computer settings, most-recently visited URL, Operating System, date and time, your preference and choices and saved options subject to your browser settings.

Swytch Web3 Technologies Pvt. Ltd. uses your IP Address for support and website maintenance.

## Third Party Links





Swytch Web3 Technologies Pvt. Ltd. contains links to other websites. We are not responsible for the privacy practices or the content of such websites.

## Your Privacy Rights

The GDPR guarantees you a certain set of rights that you may exercise in relation to your personal data processed by us. Specifically, you have:

### The right of confirmation

You can ask us for confirmation as to whether or not personal data concerning you is being processed by us, by emailing us at [privacy@swytch.studio](mailto:privacy@swytch.studio)

We will try to respond to all legitimate requests within one month. Occasionally it may take us longer than a month and in that case we will notify you.

### The right of getting a copy of the information we hold

You can ask us for a copy of the personal information which we hold about you, by emailing us at [privacy@swytch.studio](mailto:privacy@swytch.studio)

We will try to respond to all legitimate requests within one month. Occasionally it may take us longer than a month and in that case we will notify you.

### The right to tell us if the information we hold is incorrect

You have the right to question any information we hold about you that you think is wrong or incomplete. Please contact us by email at [privacy@swytch.studio](mailto:privacy@swytch.studio) if you want to do this and we will take reasonable steps to check its accuracy and, if necessary, correct it.

### The right to tell us if you want us to stop using your personal information

You have the right to:

- object to our use of your personal information; or
- ask us to delete the personal information; or
- request the restriction of processing; or
- ask us to stop using it if there is no need for us to use it.

There may be legal reasons why we need to keep or use your data, which we will tell you if you exercise one of the above rights.

### Right to have your data ported

You have the right to receive the personal data, which you have provided to us, in a structured, commonly used and machine-readable format.





### **Right to withdraw consent\**

At any time, you may withdraw your consent or object to data processing by contacting us at [privacy@swytch.studio](mailto:privacy@swytch.studio) In case you withdraw your consent it will not affect the lawfulness of processing based on consent before its withdrawal. If you withdraw your consent, we may not be able to provide you with certain products or services.

If you wish to raise a complaint on how we have handled your personal data, you can contact us at [privacy@swytch.studio](mailto:privacy@swytch.studio).

### **Changes to the Privacy Policy**

Swytch Web3 Technologies Pvt. Ltd. has the discretion to update this privacy policy at any time. In case we change our privacy policy, we will communicate updates directly to you and obtain your consent to be bound by changes.

